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**BRACKNELL FOREST BOROUGH COUNCIL  
LIST OF FORTHCOMING NON-KEY DECISIONS (02 JULY 2017)**

This document lists all non-key decisions due to be taken in the coming months.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Peter Heydon, Executive Member for Transformation & Finance

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

**Executive Committee: Commercial Property:**

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive, Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Alison Sanders, Director of Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ

Vincent Paliczka, Director of Environment, Culture & Communities, Time Square, Market Street, Bracknell RG12 1JD.

Gill Vickers, Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell RG12 1JD.

Nikki Edwards, Director of Children, Young People & Learning, Seymour House, 38 Broadway, Bracknell RG12 1AU.

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

**LIST OF NON-KEY DECISIONS**

<b>Reference</b>	<b>Title</b>	<b>Decision Maker and Date of Decision</b>
I066410	Discretionary Rates Relief - New Applications	Executive Member for Culture, Corporate Services and Public Protection 30 Jun 2017
I068829	Adult Complaints Annual Report 2016-17	Executive Member for Adult Services, Health and Housing 10 Jul 2017
I070124	Appointment to Standing Advisory Council on Religious Education	Executive Member for Children, Young People & Learning Before 18 Jul 2017
I069709	Child Protection Conferences Annual Report	Executive Member for Children, Young People & Learning 18 Jul 2017
I069708	Children's Social Care Complaints, Compliments & Concerns Annual Report	Executive Member for Children, Young People & Learning 18 Jul 2017
I067613	Council Plan Overview Report	Executive 18 Jul 2017
I069710	Independent Reviewing Officer Annual Report	Executive Member for Children, Young People & Learning 18 Jul 2017
I069711	Local Authority Designated Officer (LADO) Annual Report	Executive Member for Children, Young People & Learning 18 Jul 2017
I069712	Participation of Looked After Children Annual Report	Executive Member for Children, Young People & Learning 18 Jul 2017
I068230	Council Plan Overview Report	Executive 26 Sep 2017
I069713	Local Safeguarding Children Board (LSCB) Annual Report	Executive 26 Sep 2017
I066411	Discretionary Rates Relief - New Applications	Executive Member for Culture, Corporate Services and Public Protection 29 Sep 2017
I068231	Council Plan Overview Report	Executive 19 Dec 2017
I066412	Discretionary Rates Relief - New Applications	Executive Member for Culture, Corporate Services and Public Protection 29 Dec 2017

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Corporate Services

**DECISION MAKER(S):** Executive Member for Culture, Corporate Services and Public Protection

**DECISION DATE:** 30 Jun 2017

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief and hardship relief

**ISSUE REFERENCE:** I066410

**FIRST PUBLISHED:** 4 January 2017

A report on this issue is being prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sarah Kingston, Revenue Services Manager, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352097, sarah.kingston@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Adult Complaints Annual Report 2016-17

**SERVICE AREA:** Adult Social Care, Health & Housing

**DECISION MAKER(S):** Executive Member for Adult Services, Health and Housing

**DECISION DATE:** 10 Jul 2017

**PURPOSE OF DECISION:**

To note the Adult Complaints Annual Report of the Complaints Manager, Adult Social Care and Health.

**ISSUE REFERENCE:** I068829

**FIRST PUBLISHED:** 24 April 2017

A report on this issue is being prepared by or on behalf of the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Neil Haddock, Chief Officer: Commissioning and Resources, Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351385, [neil.haddock@bracknell-forest.gov.uk](mailto:neil.haddock@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Appointment to Standing Advisory Council on Religious Education

**SERVICE AREA:** Corporate Services

**DECISION MAKER(S):** Executive Member for Children, Young People & Learning

**DECISION DATE:** Before 18 Jul 2017

**PURPOSE OF DECISION:**

To appoint Catholic church representatives to fill vacancies on the Standing Advisory Council on Religious Education.

**ISSUE REFERENCE:** I070124

**FIRST PUBLISHED:** 21 June 2017

A report on this issue is being prepared by or on behalf of the . A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Lizzie Rich, Democratic Services Assistant, Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352253, [elizabeth.rich@bracknell-forest.gov.uk](mailto:elizabeth.rich@bracknell-forest.gov.uk).

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Child Protection Conferences Annual Report

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER(S):** Executive Member for Children, Young People & Learning

**DECISION DATE:** 18 Jul 2017

**PURPOSE OF DECISION:**

For the Executive Member to receive the annual report of the Child Protection Case Conference function and to note the key messages and recommendations made.

**ISSUE REFERENCE:** I069709

**FIRST PUBLISHED:** 5 June 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Angella Wells, Head of Performance, Management & Governance, Performance & Governance - CYPL, Time Square, Market Street, Bracknell, RG12 1JD, , [angella.wells@bracknell-forest.gov.uk](mailto:angella.wells@bracknell-forest.gov.uk).

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Children's Social Care Complaints, Compliments & Concerns Annual Report

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER(S):** Executive Member for Children, Young People & Learning

**DECISION DATE:** 18 Jul 2017

**PURPOSE OF DECISION:**

For the Executive Member to receive the annual report of the Complaints, Compliments & Concerns function and to note the key messages and recommendations made.

**ISSUE REFERENCE:** I069708

**FIRST PUBLISHED:** 5 June 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Angella Wells, Head of Performance, Management & Governance, Performance & Governance - CYPL, Time Square, Market Street, Bracknell, RG12 1JD, , [angella.wells@bracknell-forest.gov.uk](mailto:angella.wells@bracknell-forest.gov.uk).

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Council Plan Overview Report

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER(S):** Executive

**DECISION DATE:** 18 Jul 2017

**PURPOSE OF DECISION:**

To note the Council's performance over the fourth quarter of 2016/17.

**ISSUE REFERENCE:** I067613

**FIRST PUBLISHED:** 3 March 2017

A report on this issue is being prepared by or on behalf of the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from John Ainsworth, Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1QA, Tel: 01344 352174, john.ainsworth@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Independent Reviewing Officer Annual Report

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER(S):** Executive Member for Children, Young People & Learning

**DECISION DATE:** 18 Jul 2017

**PURPOSE OF DECISION:**

For the Executive Member to receive the annual report of the Independent Reviewing Officer function and to note the key messages and recommendations made.

**ISSUE REFERENCE:** I069710

**FIRST PUBLISHED:** 5 June 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Angella Wells, Head of Performance, Management & Governance, Performance & Governance - CYPL, Time Square, Market Street, Bracknell, RG12 1JD, , [angella.wells@bracknell-forest.gov.uk](mailto:angella.wells@bracknell-forest.gov.uk).

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Local Authority Designated Officer (LADO) Annual Report

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER(S):** Executive Member for Children, Young People & Learning

**DECISION DATE:** 18 Jul 2017

**PURPOSE OF DECISION:**

For the Executive Member to receive the annual report of the LADO function and to note the key messages and recommendations made.

**ISSUE REFERENCE:** I069711

**FIRST PUBLISHED:** 5 June 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Angella Wells, Head of Performance, Management & Governance, Performance & Governance - CYPL, Time Square, Market Street, Bracknell, RG12 1JD, , [angella.wells@bracknell-forest.gov.uk](mailto:angella.wells@bracknell-forest.gov.uk).

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Participation of Looked After Children Annual Report

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER(S):** Executive Member for Children, Young People & Learning

**DECISION DATE:** 18 Jul 2017

**PURPOSE OF DECISION:**

For the Executive Member to receive the annual report of the Participation function and to note the key messages and recommendations made.

**ISSUE REFERENCE:** I069712

**FIRST PUBLISHED:** 5 June 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Angella Wells, Head of Performance, Management & Governance, Performance & Governance - CYPL, Time Square, Market Street, Bracknell, RG12 1JD, , [angella.wells@bracknell-forest.gov.uk](mailto:angella.wells@bracknell-forest.gov.uk).

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Council Plan Overview Report

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER(S):** Executive

**DECISION DATE:** 26 Sep 2017

**PURPOSE OF DECISION:**

To receive the Council's performance over the first quarter of 2017/18.

**ISSUE REFERENCE:** I068230

**FIRST PUBLISHED:** 3 April 2017

A report on this issue is being prepared by or on behalf of the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from John Ainsworth, Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1QA, Tel: 01344 352174, john.ainsworth@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Local Safeguarding Children Board (LSCB) Annual Report

**SERVICE AREA:** Children, Young People and Learning

**DECISION MAKER(S):** Executive

**DECISION DATE:** 26 Sep 2017

**PURPOSE OF DECISION:**

For the Executive to receive the annual report of the LSCB and to note the key messages and recommendations made.

**ISSUE REFERENCE:** I069713

**FIRST PUBLISHED:** 5 June 2017

A report on this issue is being prepared by or on behalf of the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Corporate Services

**DECISION MAKER(S):** Executive Member for Culture, Corporate Services and Public Protection

**DECISION DATE:** 29 Sep 2017

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief and hardship relief

**ISSUE REFERENCE:** I066411

**FIRST PUBLISHED:** 4 January 2017

A report on this issue is being prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Sarah Kingston, Revenue Services Manager, Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 352097, sarah.kingston@bracknell-forest.gov.uk.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Council Plan Overview Report

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER(S):** Executive

**DECISION DATE:** 19 Dec 2017

**PURPOSE OF DECISION:**

To receive the Council's performance over the second quarter of 2017/18.

**ISSUE REFERENCE:** I068231

**FIRST PUBLISHED:** 3 April 2017

A report on this issue is being prepared by or on behalf of the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from John Ainsworth, Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1QA, Tel: 01344 352174, [john.ainsworth@bracknell-forest.gov.uk](mailto:john.ainsworth@bracknell-forest.gov.uk).

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the following non-key decision is to be made:

**TITLE:** Discretionary Rates Relief - New Applications

**SERVICE AREA:** Corporate Services

**DECISION MAKER(S):** Executive Member for Culture, Corporate Services and Public Protection

**DECISION DATE:** 29 Dec 2017

**PURPOSE OF DECISION:**

To consider new applications for discretionary rate relief and hardship relief

**ISSUE REFERENCE:** I066412

**FIRST PUBLISHED:** 4 January 2017

A report on this issue is being prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

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